

CALVARY UNITED METHODIST CHURCH DIRECT PAYMENT AUTHORIZATION

1. Member Information:

Member Name			Envelope Number
Address			Telephone (Day)
City	State	Zip	Telephone (Evening)

2. Financial Information:

Financial Institution's Name			Telephone
Address			Account Number
City	State	Zip	Checking OR Savings (Please circle one)

[] [] [] [] [] [] [] [] [] []

Financial Institution's Routing Number

(Obtain from the left side of a voided check or from a saving's account deposit ticket or contact your financial institution).

3. Authorization:

I wish to give: \$_____ to the Current Expense budget

- Weekly (transferred on Mondays)
- Semi-monthly (transferred on Monday after the 1st and 15th of each month)
- Monthly (transferred on the Monday following the 1st Sunday of the month)

\$_____ to the Building Fund

- Weekly (transferred on Mondays)
- Semi-monthly (transferred on Monday after the 1st and 15th of each month)
- Monthly (transferred on the Monday following the 1st Sunday of the month)

I authorize and request Calvary United Methodist Church at 4700 Locust Lane, Harrisburg, PA 17109 to process debit entries to my account as specified above. I have attached a voided check or a savings deposit slip. This authority will remain in effect until I notify Calvary United Methodist Church in writing to either change the information above or to terminate this authorization (7 days notice is required).

X _____
Authorized signature on account

X _____
Authorized signature on account (joint account owner)

Please sign and return this form, along with a voided check or savings account deposit slip, to the Finance Manager.

	Date Received	Date Processed	Effective Date	Office Rep
FOR OFFICE USE ONLY:				

Calvary United Methodist Church
e-Giving

1. **What is e-Giving?**
Calvary United Methodist Church's e-Giving is a program offered as an option to our members and friends to help them conveniently and consistently give through electronic funds transfer (EFT).
2. **What is Electronic Funds Transfer?**
Electronic Funds Transfer is a way to send money without using cash or writing a check. Money is transferred from one bank account to another. Many families use electronic transfer of funds for bank withdrawals to meet regular commitments such as mortgage, insurance, or utility payments.
3. **How can funds be drawn directly from my bank account?**
Account withdrawals are made only with prior authorization from you. No funds will be withdrawn unless you specifically authorize the transaction(s) to occur. This program is completely optional and is offered strictly as a convenience to you.
4. **Can I change the amount of my gift? What if I want to stop giving in this way? What if I change banks?**
You can make any change at any time by simply completing a new authorization form.
5. **Is there a risk in making electronic contributions?**
No. An electronic contribution is safer than writing a check; it cannot be lost, stolen, or destroyed. Plus, electronic contributions have an extremely high accuracy rate.
6. **How do I keep a record of the amount I have contributed?**
Your bank statement will include an itemized list of all automatic deductions made from your account, including Calvary United Methodist Church's e-Giving contributions. Plus, Calvary United Methodist Church will continue to provide you with a quarterly statement of your offerings to facilitate record keeping.
7. **If I don't write checks, how do I keep my checkbook balance straight?**
Your contribution is made on a pre-established day (Monday), so you can deduct it from your check record then.
8. **What are my options for giving?**
You can give to the Current Expense budget and to the Building Fund. At this time we cannot accept special offerings via EFT, but we may offer that option in the future. For now please continue to use your envelopes for special offerings.
9. **How often would I have to give?**
On your authorization form you can specify whether you want your contribution made weekly, semi-monthly, or monthly. All gifts will be transferred on Mondays (or next business day if Monday is a bank holiday).
10. **Who sees the information on the authorization form?**
Only the Finance Manager will see the information provided on the authorization form.
11. **What about placing something in the plate during Sunday worship?**
Special "I gave electronically" coupons will be made available to those who enroll in the e-Giving program so that you have something to place in your envelope on Sunday mornings.